

Application for Superintendent
Jacksonville City Schools Board of Education
Jacksonville, Alabama
Submit to Mr. Jim Turnbach, P. O. Box 129
Gadsden, AL 35901

Name _____
 Title _____ Last _____ First _____ Middle _____ Maiden _____

Present Address: _____
 Street _____ City _____ State _____ ZIP _____

Mailing Address (if different): _____
 Street or P.O. Box _____ City _____ State _____ ZIP _____

Ph. No. Bus.: _____ Cell: _____ E-mail: _____

Date of Birth: _____ Soc. Sec. No.: _____ Dr. Lic. State: _____ No.: _____

Do you hold, or are you entitled to hold an Alabama Superintendent Certificate? _____

Education

College or University	Major and Minor Degree	Date: From – To

A verified transcript from the institution that granted your highest degree must be requested by the applicant and sent directly by the institution to Mr. Jim Turnbach, P.O. Box 129, Gadsden, AL 35902. **Transcripts received directly from the applicant will not be accepted.**

Employment History (Continue on attachment if necessary.)

Dates (start/end)	Position	Employer & Supervisor	Address & Phone No.	Ending Salary

Years in Current Position: _____ Are you under contract at present? _____

Number of Schools in System: _____ Number of Employees: _____ Student Enrollment: _____

Your school system's budget: _____ per annum.

Answer yes or no to the next nine questions. If you answer “Yes” to any of the questions, please use the space provided, or an attachment, to give a detailed explanation, including the name and address of the employer (if applicable), the date of the charge or incident, the court, court action, and address of the court involved (if applicable), and the stated reason for any employment action. A “Yes” answer may not disqualify you from consideration, but may affect your suitability for the position.

Have you ever:

1. Been dismissed, suspended, terminated, or forced to resign from any employment position? _____

2. Resigned, been given an opportunity to resign or been asked to resign from an employment position? _____

3. Been refused continuing service status or tenure? _____

4. Been investigated or charged under a state Ethics Law, Educator Code of Ethics, or similar inquiry? _____

5. Faced charges or a report of child abuse or sexual activity involving a student or other minor? _____

6. Been charged with a crime (including a DUI) other than a traffic offense? _____

7. Had any adverse action brought against you relating to a professional certificate, credential, or license? _____

8. Been denied, or granted only a conditional or probationary license, based on any alleged misconduct? _____

9. Had an EEOC charge filed against your employer based on alleged discrimination by you? _____

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Do you have any objection to your present or previous employers being contacted for reference purposes? _____

If yes, please explain. _____

In the space provided, or on an attachment, outline your qualification and describe how you meet or exceed the required qualifications and desired traits listed in the Job Description with respect to the following criteria:

Educational Knowledge and Leadership:
Working Collaboratively and Cooperatively with the Board of Education:
Leading and Enhancing a Strong Instructional Program:
Fostering Global Learning in an Information Age:
Planning, Implementing, and Managing New Facility Construction:
Goal-Setting and Monitoring Achievement of Established Goals:
Implementing and Executing Long- and Short-Term Plans:
Fostering Corporate and Community Involvement:

Building and Maintaining Relationships with Local and State Government Leaders:
Sound Financial Management, Budgeting, and Compliance in the Context of Ala. School Funding Processes:
Recruiting, Building, and Leading Effective Teams and Personnel Management:
Maintaining Equitable Educational Services in All Schools Regardless of Race, Gender, or Economic Status:

Honors and Activities (Continue on attachment if necessary.)

List Publication/Research (including doctoral dissertation) Projects	
Fellowships, Scholarships, and Professional Honors	
Personal Interests and Hobbies	

References: List the names of four individuals who may be called immediately as references.

Name	Position/Employment	Present Address	Telephone & Email

Background Investigation Authorization

A background investigation is required for consideration for this position. Investigations may include, but are not limited to, analysis of public and private documents, contact with former employers, verification of employment, education and credentialing, information from background check providers, and contact with professional references. Your signature below constitutes authorization for Jacksonville City Schools, its legal counsel, Mr. Jim Turnbach of Turnbach, Warren, Rice, Lloyd, Frederick & Smith, P. C., to conduct a background investigation, as described above, including a credit history report. Your signature below also is your acknowledgment that information revealed from the background investigation may be used for determining eligibility and qualification for employment consideration, and for continued employment if hired. You will be notified in accordance with the Fair Credit Reporting Act (FCRA) before any employment decision is made based on information in the report and any information gathered will be provided to you by Jim Turnbach upon written request.

Credentials Required

An official, verified transcript for the highest degree you reference herein must be provided. Please request that the college or university that granted the highest degree send your transcripts directly to Mr. Jim Turnbach, P. O. Box 129, Gadsden, Alabama 35902

Transcripts received directly from the applicant will not be accepted.

Print, sign, and email this application, a cover letter, and your résumé directly to Mr. Jim Turnbach, P. O. Box 129 Gadsden, Alabama, 35902

All completed applications must be received by 5:00 p.m., March 30, 2020.

I certify that the foregoing statements are true and correct. I agree to hold harmless and release Jacksonville City Schools, its legal counsel, and agents from any expense, liability, or loss arising from any background investigation.

Date Signature

It is the official policy of the Jacksonville City Board of Education that no person shall, on the grounds of race, color, disability, gender, religion, national origin, age, or sexual preference be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program, activity, or employment.